

JOB TITLE: Nursing Assistant Clinical Adjunct Instructor
DIVISION: Health and Service Occupations
REPORTS TO: Chief Academic Officer/Executive Dean
CLASSIFICATION: Salaried
POSTING DATE: November 29, 2017

INTERNAL/EXTERNAL POSTING

SUMMARY: Southwest Tech is accepting applications, from qualified candidates for Nursing Assistant Adjunct Instructors in the communities of Lancaster, Platteville, Richland Center, Prairie du Chien, Darlington, Boscobel and Dodgeville. The instructor is responsible for clinical instruction related to client care primarily in the long-term health care setting. This position will primarily teach in the clinical setting in which hours will be weekday evenings, weekend days or pm hours during regular school year and day or pm hours during the summer. Possible delivery of curriculum offsite may be required. Instructor will have some flexibility with clinical dates and times.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Teach the practice of Nursing Assistant care, knowledge, skills, and attitudes in the nursing skills lab, and in the clinical setting according to Southwest Tech standards
- Manage a group of students in a health care agency to meet identified learning outcomes
- Provide ongoing formal and informal student assessment
- Develop a permanent evaluation record of student performance based on set criteria
- Assist and advise students in academic abilities and employability skills
- Adhere to effectively modeling, teaching, and assessing students, regarding the six SWTC Core Abilities
- Work as a team member with other divisional faculty and staff
- Work effectively with students, Southwest Tech staff, and clinical agency staff
- Attend program advisory committee meetings
- Participate in procedures and processes established by the College
- Assist with marketing the program and the College
- Evaluate program operations and provide evaluative feedback for program improvement

EDUCATION/QUALIFICATIONS:

- Minimum of an Associate Degree in Nursing required
- Meet Wisconsin Technical College System/Higher Learning Commission faculty qualifications
- Current Wisconsin Registered Nurse licensure
- Two years of full-time or equivalent direct care occupational experience as a practicing RN required
- Additional two years long term care experience required
- Current knowledge, skills, and attitudes consistent with the legal and ethical practice of Nursing Assistant are required
- Knowledge of Microsoft Office, email and internet
- Meet Wisconsin Caregivers Background Check and Criminal Background requirements
- Valid WI driver license with the ability to drive to and from assigned work sites throughout the district
- Complete a Train the Trainer course

APPLICATION

Internal and External applicants complete the online employment application and attach unofficial transcripts, a resume and cover letter at <https://www.swtc.edu/about/job-opportunities>. For questions regarding the application process please contact Human Resources at humanresources@swtc.edu or 608.822.2314.

SALARY: Adjunct Pay Schedule - BS Range \$39,549 - \$48,194
(Pay calculation based on a semester load percentage, education and experience)

CLOSING DATE FOR APPLICATIONS: January 1, 2018

STARTING DATE: 2018 Spring Semester

SELECTION PROCESS: The Selection Committee will screen all applicants and select a limited number of candidates for interviews. All applicants will be informed when the position is filled. Meeting the minimum qualifications does not assure the candidate an interview. Final candidate's employment offer will be subject to completion of a criminal background check and pre-employment drug screening.